

TRUSTEE INFORMATION PACK

Charity Information

St Giles & St George Education aims to improve the educational opportunities of children and young people aged 0–25 across Bloomsbury, Covent Garden and south Westminster. We provide grants to not-for-profit organisations (including schools and churches) to deliver activities that support our mission.

We are an ambitious small charity looking to increase our impact in our area of benefit. You will have the opportunity help shape the Charity's strategy and improve the lives of local children and young people.

Our grants budget is approx £350,000 per annum. We provide multi-year Community Investment Grants to between 12-15 mostly local organisations supporting children and young people in our area of benefit. We also award one-off Small Grants of up to £3,000 and Project Grants of up to £10,000. There is an open grants round every quarter. A list of current grants is on our website.

The Education charity has investment assets of approximately £11.5m that includes financial investments and two properties that are commercially let. There is a sister charity called St Giles & St George Alms charity which manages eight Almshouse properties, gives grants to individuals facing difficult circumstances as well as grants to organisations. The Alms charity has its own trustee board. A small team of part-time staff supports the activity of both charities.

Job Description

We are looking for someone who can bring their knowledge/experience of supporting young people to ensure the activities we fund are meeting their needs, thinking about now and into the future.

Each trustee takes a lead role on a different aspect of the charity's work and we are looking for someone to become a champion for youth voice and youth action.

All trustees are expected to undertake the statutory duties of trustees and contribute to Trustee discussions on other issues, including operational matters, making decisions on grants applications and the management of investment properties.

Person Specification

Our ideal trustee is someone who has experience of one or more of the following:

- Experience of supporting older teenagers and young adults
- Knowledge and understanding of the issues affecting young people's lives in a diverse urban environment
- Knowledge of how to enable and support youth participation and youth action

We are particularly interested in hearing from people from ethnic minority backgrounds.

Governance

The Trustee board consists of eight trustees – four ex-officio trustees from two local churches and four that are externally recruited. The latter appointments are initially for three years, with the opportunity for re-appointment. Trustees are unpaid but reasonable out of pocket expenses can be reimbursed.

The board meets quarterly (every 3 months) for a couple of hours in the evening (currently Tuesdays). The majority of our meetings are via Zoom but we try to hold at least one meeting face to face, particularly if there is a strategic review session. Between meetings, you may be asked to participate in a committee or oversee an area of work.

Process

If you would like to apply then please send your CV and a covering letter outlining why you are interested to the Administrator at office@stgilesandstgeorge.org.uk by **Monday 15 July**.

If you have any further questions about the role then please contact Hazel on clerk@stgilesandstgeorge.org.uk or call 07960 691436.