

SMALL GRANTS

Section 1 – Organisation Details

Section 2 – About the Project

- Project Name
- What will the project do?
- When will the project happen? (specific dates required)
- Where will the project take place?

Section 3 – Need and Impact

- Why is the project needed?
- How will the project improve education of children and young people in the area?

Section 4 – About the Beneficiaries

- Who will benefit from the project? (be specific)

Section 5 – Finances

- How much will the project cost in total?
- How much grant is requested?
- What was your organisation's income/expenditure for the last financial year?
- What will the grant be spent on?
- If more money is needed, where will it come from?

Section 6 – Your Organisation (no questions)

Section 7 – Attachments

- Safeguarding Policy (required)
- Recent Accounts (required)
- Job Descriptions (if applying for staff salaries)
- Project Budget (if needed)

Section 8 – Bank Details

Section 9 – Privacy Notice

Section 10 – Declaration

STANDARD GRANTS

Section 1 – Organisation Details

Section 2 – About the Project

- Project Name
- Project Summary
- What will the project do?
- When will the project happen? (specific dates required and milestones)
- Where will the project take place?
- Who will deliver the project activities?

Section 3 – Need and Impact

- Why is the project needed?
- How will the project improve education of children and young people in the area?
- How will you know if you have made that difference and the project is effective?

Section 4 – About the Beneficiaries

- Who will benefit from the project? (be specific)
- How will the project reach disadvantaged children and young people?

Section 5 – Finances

- How much will the project cost in total?
- How much grant is requested?
- What was your organisation's income/expenditure for the last financial year?
- What will the grant be spent on?
- If more money is needed, where will it come from?

Section 6 – Your Organisation

- How will this project be managed?
- Why are you the best organisation to deliver this project?

Section 7 – Attachments

- Safeguarding Policy (required)
- Recent Accounts (required)
- Job Descriptions (if applying for staff salaries)
- Project Budget (if needed)

Section 8 – Bank Details

Section 9 – Privacy Notice

Section 10 - Declaration

COMMUNITY INVESTMENT GRANTS/ STRATEGIC GRANTS

Section 1 – Organisation Details

Section 2 – About the Project

- Project Name
- Project Summary
- What will the project do?
- When will the project happen? (specific dates required and milestones)
- Where will the project take place?
- Who will deliver the project activities?

Section 3 – Need and Impact

- Why is the project needed?
- How will the project improve education of children and young people in the area?
- How will you know if you have made that difference and the project is effective?
- Please describe any formal outcomes framework that you have in place?

Section 4 – About the Beneficiaries

- Who will benefit from the project? (be specific)
- How will the project reach disadvantaged children and young people?
- Are the beneficiaries involved in the development/management of the project?
- Will the project engage with the parents of the beneficiaries? If so, how?

Section 5 – Finances

- How much will the whole project cost each year?
- How much grant is requested for each year?
- What was your organisation's income/expenditure for the last financial year?
- What will the grant be spent on?
- If more money is needed, where will it come from?

Section 6 – Your Organisation

- How will this project be managed?
- Why are you the best organisation to deliver this project?
- What quality systems does your organisation have in place?
- How do you work in partnership with other children and young people's organisations?

Section 7 – Attachments

- Safeguarding Policy (required)
- Recent Accounts (required)
- Job Descriptions (if applying for staff salaries)
- Project Budget (if needed)

Section 8 – Bank Details

Section 9 – Privacy Notice

Section 10 - Declaration